Stillwater Building Inspection

Fee $100.00

CONTRACTOR'S AND HVAC LICENSE APPLICATION

216 4th St. N., Stillwater, MN 55082
Phone 651-430-8825, Fax 651-430-8810

Business Name:_____ Applicant's Name:_____

Street:_____ City State Zip:_____

Phone:_____ Email (required):_____

Effective May 31, 2017, Minn. Statute §270C.72, Subd. 4, requires cities to collect:

EITHER Applicant's social security number_____

OR

BOTH Federal Tax ID Number:_____ **AND** MN Tax ID Number:_____

CHECK ONE BOX ONLY

- ☐ General Contractors -Commercial Only
- ☐ Roofing – Commercial Only
- ☐ Moving and wrecking Buildings
- ☐ Solar Panels
- ☐ Masonry, Brick, Tuck-point Work
- ☐ Excavator
- ☐ HVAC Contractor*
- ☐ Other_____
- ☐ Sign Installation
- ☐ Waterproofing

Please Attach:

- ☐ *A Certificate of Liability Insurance* with a minimum liability of $300,000. The certificate holder must be the City of Stillwater.
- ☐ **HVAC licenses must also attach a copy of the Mechanical Surety Bond*.
- ☐ *Proof of Worker's Compensation Coverage and Worker's Liability*. Or read and sign below:

I certify that I am not required to carry worker's compensation insurance because:

- ☐ I am sole proprietor and I have no employees.
- ☐ I have no employees who are covered by worker's compensation law. Only employees who are specifically exempted by state are not covered by this law. These include: spouse, parents, children, regardless of age, and farm labor employees of a family farm that spent less than $8,000 for farm labor in the previous calendar year. All other workers whose work activity is controllable by the employer must be covered.

Form SP:C1-LICENSE APPLICANT: Pursuant to MN Statute 270.72 Tax Clearance: Issuances of Licenses, the licensing authority is required to provide the MN Commissioner of Revenue the MN Business Tax ID Number and the social security number of the applicant. Under MN Government Data Practices Act and Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. The information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the IRS.
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

I certify that the information provided above is accurate and complete.

Signature_____ Date_____

License #_____ License Expiration Date_____ Date Paid_____ Check/CC #_____ Rec #_____